



# CITY OF LEMON GROVE

## CITY COUNCIL STAFF REPORT

**Item No.** 1.E.

**Meeting Date:** December 18, 2018

**Submitted to:** Honorable Mayor and Members of the City Council

**Department:** City Manager's Office

**Staff Contact:** Shelley Chapel, City Clerk

[Schapel@lemongrove.ca.gov](mailto:Schapel@lemongrove.ca.gov)

**Item Title:** Annual Local Appointments List Update

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**Recommended Action:** Approve the Local Appointments List for 2019 and authorize the City Clerk to post the list at City Hall and on the City website, in compliance with Government Code 54972.

**Summary:**

California Government Code 54970-54974 requires on or before December 31 of each year, each legislative body shall prepare an appointments list of all regular and ongoing boards, commissions, and committees which are appointed by the legislative body of the local agency. This list shall be known as the Local Appointments List.

The Appointments List serves to provide awareness of the opportunities to serve on local regulatory and advisory boards, commissions and committees.

Any unscheduled vacancy that may occur during 2019 will be determined a special vacancy and notice shall be posted at City Hall and the City Website pursuant to Section 54973-54974 of the Government Code not earlier than twenty (20) days before and not later than twenty (20) days after the vacancy occurs. Final appointment to the Board/Commission/Committee shall not be made by the legislative body for at least ten (10) working days after the posting of the notice.

**Description:**

In compliance with the requirements of Government Code Section 54970, the following Local Appointments List is posted on an annual basis. The List presents all current members of the City Boards/Commissions/Committees and the dates of the terms.

**Code Enforcement and Administrative Citation Hearing Officers** consists of up to six (6) hearing officers who are appointed by the City Council and are not required to reside in the City. The City Council appoints the members for a term of three (3) years, which term will commence on April 5 and terminate on April 5 three years thereafter. The City's Code Enforcement Policy authorizes City staff to issue administrative citations for violations of the Lemon Grove Municipal Code, and also provides for appointment of hearing officers to conduct appeal hearings for any citation issued.

**Community Advisory Commission** consists of three permanent members who are all residents of the City. The City Council shall appoint additional members that will serve a limited duration to assist permanent members in the study of issues assigned to the Community Advisory Commission by the City Council. Limited duration members shall be residents, business owners and/or property owners within the City of Lemon Grove. Permanent member's terms are for a period of three (3) years, or until reappointment or appointment of a successor. Ad Hoc Community Advisory Commission Members term end when the issue they are studying is completed and the recommendation is accepted by the City Council.

Meetings are held the Second Tuesday of the Month at the Lemon Grove Community Center.

**Planning Commission** consists of five (5) members who are all residents of the City. The City Council appoints the members for a term of four (4) years, which term will commence on July 1 and terminate on June 30 four years thereafter.

Meetings are held on the Fourth Monday of the Month at the Lemon Grove Community Center.

**Environmental Review:**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Not subject to review              | <input type="checkbox"/> Negative Declaration           |
| <input type="checkbox"/> Categorical Exemption, Section [            ] | <input type="checkbox"/> Mitigated Negative Declaration |

**Fiscal Impact:** None.

**Public Notification:** None.

**Public Information:**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> None                     | <input type="checkbox"/> Newsletter article   | <input type="checkbox"/> Notice to property owners within 300 ft. |
| <input type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Neighborhood meeting |   |

**Attachments:**

**Attachment A – Local Appointments List**

## CITY OF LEMON GROVE LOCAL APPOINTMENTS LIST

In compliance with the requirements of Government Code Section 54970, the following Local Appointments List is posted on an annual basis. The List presents all current members of the City Boards/Commissions/Committees and the dates of the terms.

### **Code Enforcement and Administrative Citation Hearing Officers**

Position	Member	Term	Appointed	Term Expires
Hearing Officer	Franco Del Rosario	3-Years	April 5, 2016	April 5, 2019
Hearing Officer	Katie Dexter	3-Years	April 15, 2016	April 5, 2019
Hearing Officer	Anthony Jemison	3-Years	April 5, 2016	April 5, 2019
Hearing Officer	Animal Control Officer or Designee	n/a	n/a	n/a
Hearing Officer	Stormwater Designee	n/a	n/a	n/a

### **Community Advisory Commission**

Position	Member	Term	Appointed	Term Expires
Chair	Yajahara Preciado	3-Years	June 20, 2017	July 1, 2020
Vice Chair	Angeles Nelson	3-Years	July 17, 2018	July 1, 2021
Member	Tom Clabby	1-Year	July 17, 2018	July 1, 2019
First Alternate	Walter Oliwa	1-Year	July 17, 2018	July 1, 2019
Ad hoc #1	Luis Rodriguez	Limited	Aug 21, 2018	City Council approval
Ad hoc #2	Anna Kimber	Limited	Aug 21, 2018	City Council approval
Ad hoc #3	Carol Weiss	Limited	Aug 21, 2018	City Council approval
Ad hoc #4	Glenn Thornton	Limited	Aug 21, 2018	City Council approval

### **Planning Commission \***

Position	Member	Term	Appointed	Term Expires
Chair	Robert Bailey	4-Years	June 25, 2018	June 2022
Vice-Chair	Stephen Browne	4-Years	June 25, 2018	June 2022
Commissioner	Liana LeBaron	3-Years	June 25, 2018	June 2021
Commissioner	Jessica Relucio	2-Years	June 25, 2018	June 2020
Commissioner	Seth Smith	1-Year	June 25, 2018	June 2019

\*Individuals appointed to this Commission is subject to the Fair Political Practices Commission regulations and must file a Statement of Economic Interests.